

To CODY SMITH of the Town of Burlington in the County of Penobscot, State of Maine.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Burlington in said county and state, qualified by law to vote in town affairs, to meet at the Municipal Building in said Burlington on **Saturday the 29th day of March, 2025** AD at 11:45 o'clock in the forenoon, then and there to act upon article #1 and by secret ballot on articles #2 as set out below, the polling hours therefore to be from twelve o'clock noon until six o'clock in the afternoon.

And to notify and warn said Inhabitants to meet at the Municipal Building in said Town on **Monday, the 31st day of March, 2025** AD at six o'clock in the afternoon, then and there to act on articles #3 through #29 as set out below:

ARTICLE 1 To elect a moderator to preside at said meeting and to vote by written ballot.

ARTICLE 2 To elect a:  
First Selectman, Three-year term  
Second Selectman, Two-year term  
Treasurer, Three-year term  
Burlington School Committee Member, Three-year term

ARTICLE 3 To elect a moderator to preside at said meeting and to vote by written ballot.

ARTICLE 4 To see if the town will vote to accept the rules of procedure set forth in the Maine Moderator's Manual 2021 edition.

ARTICLE 5 To see if the town will vote to accept the annual report of the municipal officers.

ARTICLE 6 To see if the town will vote to fix the compensation of the following elected officials for the ensuing year.

	<u>CURRENT</u>	<u>RECOMMENDED</u>
First Selectman	\$ 15,000	<b>\$15,000</b>
Second Selectman	\$ 4,000	<b>\$ 5,000</b>
Third Selectman	\$ 4,000	<b>\$ 5,000</b>
Town Treasurer	\$ 9,000	<b>\$ 9,000</b>

ARTICLE 7 To see if the town will vote to authorize the selectmen to spend an amount equal to 1/12th of the budgeted amount each month in each category of the 2023-2024 fiscal year budget during the period February 1, 2025 to the end of the 2026 annual town meeting for operational expenses.

**Recommended**

ARTICLE 8 To see if the town will vote to authorize the tax collector to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A.-506.

**Recommended**

- ARTICLE 9 To see if the town will raise and appropriate **\$159,200** for General Government.  
**Recommended**
- Total approved for 2024-2025 fiscal year: \$173,500. *General Government includes expenditures elected officials' wages, town office employee wages, training, legal fees, auditors, consultants, insurances, general equipment and supplies, capital outlays for the town office and other general government items, software, postage, dues, fees, etc.*
- ARTICLE 10 To see if the town will raise and appropriate **\$6,500** for Public Safety.  
**Recommended**
- Total approved for 2024-2025 fiscal year: \$136,500.
- Public Safety includes expenditures for public safety items, animal control, streetlights, etc.*
- ARTICLE 11 To see if the town will raise and appropriate **\$288,000** for Public Works.  
**Recommended**
- Total approved for 2024-2025 fiscal year: \$359,000.
- Public Works includes expenditures for public works wages, road repairs and maintenance, road construction projects, grounds upkeep, supplies and materials for public works activities including salt, sand, chemicals, asphalt, tar, and culverts, capital outlays for roads and other public works items, engineers and consultants, snowplowing, etc. Also includes the purchase of a galvanized dump trailer to replace the trailer currently in use.*
- ARTICLE 12 To see if the town will raise and appropriate **\$11,000** for Culture and Recreation.  
**Recommended**
- Total approved for 2024-2025 fiscal year: \$10,000.
- Culture and Recreation includes expenditures for the Fourth of July, playground improvements and maintenance, flag replacements, etc. Veterans Memorial Project Account.*
- ARTICLE 13 To see if the town will raise and appropriate **\$29,073** for Community Services.  
**Recommended**
- Total approved for 2024-2025 fiscal year: 48,968.
- Community Services includes expenditures for cemetery care and maintenance, Historical Society, summer rec programs and donations to outside organizations, etc.*
- ARTICLE 14 To see if the town will raise and appropriate **\$51,900** for Town-Wide.  
**Recommended**
- Total approved for 2024-2025 fiscal year: \$51,700.

*Town-wide includes expenditures for the Burlington-Lowell Transfer Station, and Timberland taxes. Additionally, other expenditures, such as the TIF District financing, county tax assessment, education assessments, and overlay are raised for and appropriated in the Town-wide department but are not amounts up for vote for the municipal budget*

ARTICLE 15 To see if the town will vote to expend **\$40,800** to have a town-wide property revaluation done.

**Recommended**

*Money to be expended from Surplus account*

ARTICLE 16 To see if the town will vote to expend **\$36,000** to have all floors in Municipal building covered with commercially grade flooring. Existing tiles are believed to contain Asbestos material and must be removed or permanently covered.

**Recommended**

*Money to be expended from Capital Reserve account*

ARTICLE 17 To see if the town will vote to expend **\$107,000** to resurface the Woodman Mill Road with new asphalt.

**Recommended**

*Money to be expended from LRAP account and TIF Funding Account*

ARTICLE 18 To see if the town will reduce the amounts authorized to be raised in Articles 9 through 17 by **\$512,112** based on estimates of non-tax municipal revenues for the year.

**Recommended**

Total approved for 2024-2025 fiscal year: \$359,434.

*This article reduces taxes to be raised in Articles 10 through 17 by the total estimates of revenues from sources such as surplus, excise taxes, state revenue sharing, state reimbursements, tree growth reimbursements and subsidies, fees, interest on property taxes, interest on investments, etc.*

ARTICLE 19 To see if the town will reduce the amounts authorized to be raised in Articles 9 through 17 by **\$38,500** and to appropriate that amount from the town's capital projects fund.

**Recommended**

Total approved for 2024-2025 fiscal year: \$48,500.

*This article reduces taxes to be raised by appropriating funds from the town's capital projects fund to help pay for capital outlays that are included in the amounts raised and appropriated for in Articles 9 through 17.*

ARTICLE 20 To see if the town will reduce the amounts authorized to be raised in Articles 9 through 14 by **\$142,754** and to appropriate that amount from the town's TIF fund.

**Recommended**

Total approved for 2224-2025 fiscal year: \$130,843 *This article reduces taxes to be raised by appropriating funds from the town's TIF fund to help pay for expenditures such as employee training, scholarships, capital outlays, roads expenditures, etc., that are included in the amounts raised and appropriated for in Articles 9 through 14.*

ARTICLE 21 To see if the town will authorize the purchase and installation of a second solid waste compactor at the Burlington/Lowell Transfer Station. Cost of project to be **\$38,000**.

**Recommended**

*Money for project is currently in BLT checking account and was made available from cost savings seen in trucking fees and backhoe rentals since installation of first compactor. A passing vote from both Burlington and Lowell is required.*

ARTICLE 22 To see if the town will authorize over-expenditures in any lines in the 2024-2025 budget provided that the municipal budget, in total, has not been over-expended.

**Recommended**

ARTICLE 23 To see if the town will authorize the Board of Selectmen to transfer up to 15% from 2024-2025 budget articles to other budget articles throughout the year, as it deems necessary and prudent.

**Recommended**

ARTICLE 24 To see if the town will vote to authorize the Burlington Back Country Riders or their designated agent to apply for in the name of the Town of Burlington, a grant-in-aid under the provisions of the Bureau of Parks and Recreation Snowmobile Trail Fund (M.R.S.A Title 12 Chapter 715, Subsection II, Sec.7824 for the maintenance of the Town of Burlington Snowmobile Trail System, and further authorize the Selectmen to reimburse the Burlington Back Country Riders from the proceeds of such grant for expenses incurred in maintaining the trails.

**Recommended**

ARTICLE 25 To see if the town will authorize the Board of Selectmen to seek, apply for, and receive any grants, donations, and contributions, and to expend the proceeds for the purposes designated by the grantor, donor, or contributor.

**Recommended**

ARTICLE 26 To see if the town will vote to authorize the Board of Selectmen on behalf of the town to dispose of tax-acquired property in any manner which the Selectboard deems to be in the best interest of the Town.

**Recommended**

ARTICLE 27 To see if the town will vote to authorize expend **\$50,000** from Fire Equipment Account to help offset annual Fire& EMS Service Tax.  
**Recommended**

ARTICLE 28 Shall the Town vote to authorize the Select Board to amend the Special District Agreement for the Provision of Fire and Emergency Rescue Services (“Agreement”) by requiring parties to the Agreement to make payments in monthly installments?  
**Recommended**

Explanation

The current Agreement allows parties to make payments to the District within 30 days after the date fixed by each party on which taxes are due. Because the different parties have varying due dates for taxes, the District has difficulty managing its finances due to uneven cash flow. The amendment allows for steady cash flow by requiring monthly installments.

Proposed Amendment Language

**SPECIAL DISTRICT AGREEMENT FOR THE PROVISION OF FIRE AND EMERGENCY RESCUE SERVICES**

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4 FINANCE

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4.2 Determination and Payment of Party Contributions

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(d) Funding. The directors shall issue their warrant in the same form as the warrant of the Treasurer of State for taxes, with proper changes, to the assessors of the Parties comprising the District. The warrant must require the Parties to assess the sum allocated to each Party for payment of the costs of the District upon the taxable estates within those Parties’ jurisdiction and to commit their assessment to the constable or collector of the Parties. The constable or collector has all the authority and powers to collect these taxes as is vested by law to collect state, county and municipal taxes. The directors shall notify the member Parties of the monthly installments and assessments that will become payable during the fiscal year. The treasurer of the Party shall pay the amount of the tax assessed under this section to the treasurer of the District in monthly installments on or before the 20<sup>th</sup> of each month. ~~Within 30 days after the date fixed by the Party on which its taxes are due, the treasurer of the Party shall pay the amount of the tax assessed under this section to the treasurer of the District.~~ The county Parties shall use a similar procedure to fund the

+assessment. [Please note: old language is stricken and new language is underlined.]

ARTICLE 29        To see if the town will vote to charge interest on all 2025 real estate and personal property taxes which remain unpaid on or after January 1, 2026, and to set the interest rate at **7.5% per annum**. (Interest will be charged on the full amount for non-payment on the first day payment is late.)  
**Recommended**

Given under our hands this 5th day of March, 2025.

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JOHN SMITH, First Selectman

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VACANT, Second Selectman

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BEVERLY HARDING, Third Selectman

True Copy

Attest:

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CHERYL SMITH, Clerk of Burlington

*The registrar of voters shall hold office hours while the polls are open to correct any error in or change to a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.*

Pursuant to the within warrant, I have notified and warned the voters of the town of Burlington, qualified as therein expressed, to meet at the time and place for the purpose therein named, by posting this day an attested copy of the warrant, at: **TOWN PLAYGROUND AREA INFORMATION BULLETIN BOARD AND THE MUNICIPAL BUILDING REAR ENTRY**, the same being conspicuous, public places in said town.

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CODY SMITH, Citizen of Burlington